



Minutes

Administration Committee

Board Room, 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240

Friday, June 20, 2025 – 9:00 a.m.

Present: Sergeant Brice Nihiser, *Chair*; Retired Sergeant Michael Kasler; Sergeant Derek Malone; Lieutenant Christian Niemeyer; Trooper Cynthia Wilt

Absent: none

Others Present: Carl Roark, *Executive Director*; Michael Press, *General Counsel*; Anthony Bradshaw, *Chief Operations Officer*; Renee Young, *Benefits Specialist*; Charmaine Carter, *System Accountant*; Jackie Huntzinger, *Project Manager*; Retired Major Darryl Anderson and Major Matthew Them, and Craig Warnimont, *Trustees*; Maggie O'Shea, *Assistant Attorney General*

Proceedings:

- At 9:00 a.m., Nihiser called the meeting to order, and the roll was called.
- **Motion: To approve the minutes of the April 16, 2025 meeting as presented, (motion by Wilt; second by Malone; motion carried unanimously.)**
- Press presented the HPRS Code of Conduct & Ethics policy which is required to be evaluated biennially. No changes were recommended.
- **Motion: To recommend the board approve the HPRS Code of Conduct & Ethics Policy as presented with no changes, (motion by Nihiser; second by Niemeyer; motion carried unanimously.)**
- Roark reported on the Fiduciary Performance Audit.
- At 9:07 a.m., Nihiser declared the meeting adjourned.
- The next committee meeting is scheduled for October 15, 2025, at 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240.

Minutes submitted by Holly Carr, Executive Assistant

Signature on File

October 15, 2025

Approved by Brice Nihiser, *Chair*

Date

To review any referenced documents, please contact Holly Carr, hcarr@ohprs.org.